



MEMORANDUM
Harvey Ruvlin
Clerk of the Circuit and County Courts
Clerk of the Board of County Commissioners
Miami-Dade County, Florida
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IMFR
Agenda Item No. 6 (A)

TO: Honorable Chairperson Barbara Carey-Shuler
and Members of the Internal Management
Committee

DATE: February 10, 2005

Kay Sullivan

FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission
Committee Minutes

The Clerk of the Board's office is submitting the following Clerk's Summary of Minutes for approval by the Internal Management and Fiscal Responsibility Committee:

Jan 13, 2005

Attachment
KMS/ld



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF Meeting Minutes

Internal Mgmt. & Fiscal Responsibility Committee

Dr. Barbara Carey-Shuler (3) Chair; Bruno A. Barreiro (5) Vice Chair; Commissioners
Sally A. Heyman (4), Dennis C. Moss (9); Katy Sorenson (8), and Rebeca Sosa (6)

Thursday, January 13, 2005

2:00 PM

COMMISSION CHAMBERS

Members Present: Bruno A. Barreiro, Dr. Barbara Carey-Shuler, Sally A. Heyman, Dennis C. Moss, Katy Sorenson, Rebeca Sosa.

Members Absent: None.

Members Late: None.

Members Excused: None.

1A INVOCATION

Report: *Commissioner Carey-Shuler expressed her condolences to Commissioner Sorenson on the death of her father, and a moment of silence was observed.*

1B PLEDGE OF ALLEGIANCE

1C **ROLL CALL**

Report: *Commissioner Souto, who is not a member of this Committee, was also present at today's meeting.*

*The following members of staff were present:
Special Assistant for Strategic Planning Initiatives
Corinne Brody, Assistant County Manager Alex
Munoz; Assistant County Attorneys Gerald
Sanchez and Gerald Heffernan; and Deputy
Clerks Diane Collins and Linda Derleth.*

*Assistant County Attorney Gerald Sanchez read
into the record the following proposed changes to
today's agenda:*

*--Additions: 3A Substitute, 3F Substitute, and 3G
Substitute, Supplement to 3I*

--Deferrals: 3E and 7C

*It was moved by Commissioner Sorenson that the
foregoing changes to today's agenda be approved.
This motion was seconded by Commissioner
Heyman, and upon being put to a vote, passed by
a vote of 4-0, (Commissioners Barreiro and Moss
were absent).*

2 **COUNTY COMMISSION**

2A

043544 Resolution Dr. Barbara Carey-Shuler

RESOLUTION APPROVING PROVISION OF IN-KIND
SERVICES FROM THE MIAMI-DADE COUNTY
COMMUNICATIONS DEPARTMENT FOR THE MIAMI-
DADE COUNTY DAYS EVENT TAKING PLACE IN
TALLAHASSEE, FLORIDA ON APRIL 6-7, 2005 IN AN
AMOUNT NOT TO EXCEED \$5,000.00

***Forwarded with a favorable
recommendation***

Mover: Sosa

Second: Sorenson

Vote: 6-0

2B

042298 Resolution**Sen. Javier D. Souto**

RESOLUTION DIRECTING THE COUNTY MANAGER TO COORDINATE AND IMPLEMENT AN IN-HOUSE TASK FORCE TO MONITOR CONTRACTS FOR MAJOR CAPITAL IMPROVEMENT PROJECTS AND TO MONITOR PERFORMANCE BY CONTRACT MANAGERS

Withdrawn
Mover: Sorenson
Second: Sosa
Vote: 6-0

Report: *Commissioner Souto stated he would withdraw the foregoing proposed resolution.*

2C

043550 Resolution**Sen. Javier D. Souto,****Rebeca Sosa**

RESOLUTION REQUIRING MEMBERS OF ALL COUNTY BOARDS TO COMPLETE ETHICS TRAINING COURSE

Forwarded with a favorable recommendation
Mover: Sosa
Second: Sorenson
Vote: 6-0

Report: *Following discussion, Chairwoman Carey-Shuler requested staff prepare a listing of all staff, including county commission staff, who had not attended the County's ethics training and arrange for such training. She indicated as new County employees were hired, their completion of ethics training should be tracked.*

Ms. Corinne Brody, Special Assistant, Strategic Planning Initiatives, stated she would prepare a memorandum and follow up on ethics training for staff.

Mr. Robert Meyers, Executive Director, Miami-Dade Commission on Ethics and Public Trust, summarized the procedure his office established to enable members of advisory boards to attend the County's ethics training sessions conveniently, including holding sessions before or after board meetings.

Chairwoman Carey-Shuler requested that when this item was considered by the full Board, Mr. Meyers present an ethics training implementation plan, that quarterly reports be made to the Board, and certificates be provided to advisory board members upon completion of ethics training.

3 DEPARTMENT

3A

043486 Resolution

RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$75,000,000 AGGREGATE PRINCIPAL AMOUNT OF MIAMI-DADE COUNTY, FLORIDA SOLID WASTE SYSTEM REVENUE BONDS, SERIES 2005, FOR PURPOSES OF PAYING OR REIMBURSING COUNTY FOR COSTS OF CERTAIN SOLID WASTE DISPOSAL PROJECTS, PROVIDING FOR FUNDING RESERVE ACCOUNT AND PAYING COSTS OF ISSUANCE, INCLUDING BOND INSURANCE POLICY OR RESERVE ACCOUNT CREDIT FACILITY, IF ANY, ALL PURSUANT TO SECTION 208 OF ORDINANCE NO. 96-168; APPROVING FORM OF BONDS; PROVIDING CERTAIN DETAILS OF BONDS; DELEGATING TO FINANCE DIRECTOR AUTHORITY TO DETERMINE AMOUNTS, DATES, MATURITIES, SINKING FUND INSTALLMENTS, REDEMPTION PROVISIONS, AND CERTAIN OTHER DETAILS RELATING TO BONDS, TO NEGOTIATE AND SECURE CREDIT FACILITY AND RESERVE ACCOUNT CREDIT FACILITY, IF ANY, AND TO SELECT PAYING AGENT AND REGISTRAR; PROVIDING FOR BOOK-ENTRY-ONLY SYSTEM; FINDING NECESSITY FOR NEGOTIATED SALE; APPROVING FORM OF AND AUTHORIZING EXECUTION AND DELIVERY OF BOND PURCHASE AGREEMENT WITH RESPECT TO SERIES 2005 BONDS AND SALE OF THE SERIES 2005 BONDS TO UNDERWRITERS WITHIN CERTAIN PARAMETERS; APPROVING FORM OF AND AUTHORIZING DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT; PROVIDING FOR APPLICATION OF PROCEEDS OF BONDS; PROVIDING FOR FEDERAL TAX COVENANTS; PROVIDING FOR CONTINUING DISCLOSURE COMMITMENT; AUTHORIZING COUNTY OFFICIALS TO DO ALL THINGS DEEMED NECESSARY IN CONNECTION WITH ISSUANCE, SALE, EXECUTION AND DELIVERY OF SAID BONDS; AND PROVIDING FOR SEVERABILITY (Finance Department)

Withdrawn

Report: See Agenda Item 3A Substitute, Legislative File # 050093 and Agenda Item 3A Substitute as amended, Legislative File #050138.

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3A SUB.

050093 Resolution

RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$75,000,000 AGGREGATE PRINCIPAL AMOUNT OF MIAMI-DADE COUNTY, FLORIDA SOLID WASTE SYSTEM REVENUE BONDS, SERIES 2005, FOR PURPOSES OF PAYING OR REIMBURSING COUNTY FOR COSTS OF CERTAIN SOLID WASTE DISPOSAL PROJECTS, PROVIDING FOR FUNDING RESERVE ACCOUNT AND PAYING COSTS OF ISSUANCE, INCLUDING BOND INSURANCE POLICY OR RESERVE ACCOUNT CREDIT FACILITY, IF ANY, ALL PURSUANT TO SECTION 208 OF ORDINANCE NO. 96-168; APPROVING FORM OF BONDS; PROVIDING CERTAIN DETAILS OF BONDS; DELEGATING TO FINANCE DIRECTOR AUTHORITY TO DETERMINE AMOUNTS, DATES, MATURITIES, SINKING FUND INSTALLMENTS, REDEMPTION PROVISIONS, AND CERTAIN OTHER DETAILS RELATING TO BONDS, TO NEGOTIATE AND SECURE CREDIT FACILITY AND RESERVE ACCOUNT CREDIT FACILITY, IF ANY, AND TO SELECT PAYING AGENT AND REGISTRAR; PROVIDING FOR BOOK-ENTRY-ONLY SYSTEM; FINDING NECESSITY FOR NEGOTIATED SALE; APPROVING FORM OF AND AUTHORIZING EXECUTION AND DELIVERY OF BOND PURCHASE AGREEMENT WITH RESPECT TO SERIES 2005 BONDS AND SALE OF THE SERIES 2005 BONDS TO UNDERWRITERS WITHIN CERTAIN PARAMETERS; APPROVING FORM OF AND AUTHORIZING DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT; PROVIDING FOR APPLICATION OF PROCEEDS OF BONDS; PROVIDING FOR FEDERAL TAX COVENANTS; PROVIDING FOR CONTINUING DISCLOSURE COMMITMENT; AUTHORIZING COUNTY OFFICIALS TO DO ALL THINGS DEEMED NECESSARY IN CONNECTION WITH ISSUANCE, SALE, EXECUTION AND DELIVERY OF SAID BONDS; AND PROVIDING FOR SEVERABILITY [SEE ORIGINAL ITEM UNDER FILE NO. 043486] (Finance Department)

Amended

Report: See Agenda Item 3A Substitute as amended,
Legislative File #050138.

3Asub amd

050138 Resolution

RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$75,000,000 AGGREGATE PRINCIPAL AMOUNT OF MIAMI-DADE COUNTY, FLORIDA SOLID WASTE SYSTEM REVENUE BONDS, SERIES 2005, FOR PURPOSES OF PAYING OR REIMBURSING COUNTY FOR COSTS OF CERTAIN SOLID WASTE DISPOSAL PROJECTS, PROVIDING FOR FUNDING RESERVE ACCOUNT AND PAYING COSTS OF ISSUANCE, INCLUDING BOND INSURANCE POLICY OR RESERVE ACCOUNT CREDIT FACILITY, IF ANY, ALL PURSUANT TO SECTION 208 OF ORDINANCE NO. 96-168; APPROVING FORM OF BONDS; PROVIDING CERTAIN DETAILS OF BONDS; DELEGATING TO FINANCE DIRECTOR AUTHORITY TO DETERMINE AMOUNTS, DATES, MATURITIES, SINKING FUND INSTALLMENTS, REDEMPTION PROVISIONS, AND CERTAIN OTHER DETAILS RELATING TO BONDS, TO NEGOTIATE AND SECURE CREDIT FACILITY AND RESERVE ACCOUNT CREDIT FACILITY, IF ANY, AND TO SELECT PAYING AGENT AND REGISTRAR; PROVIDING FOR BOOK-ENTRY-ONLY SYSTEM; FINDING NECESSITY FOR NEGOTIATED SALE; APPROVING FORM OF AND AUTHORIZING EXECUTION AND DELIVERY OF BOND PURCHASE AGREEMENT WITH RESPECT TO SERIES 2005 BONDS AND SALE OF THE SERIES 2005 BONDS TO UNDERWRITERS WITHIN CERTAIN PARAMETERS; APPROVING FORM OF AND AUTHORIZING DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT; PROVIDING FOR APPLICATION OF PROCEEDS OF BONDS; PROVIDING FOR FEDERAL TAX COVENANTS; PROVIDING FOR CONTINUING DISCLOSURE COMMITMENT; AUTHORIZING COUNTY OFFICIALS TO DO ALL THINGS DEEMED NECESSARY IN CONNECTION WITH ISSUANCE, SALE, EXECUTION AND DELIVERY OF SAID BONDS; AND PROVIDING FOR SEVERABILITY [SEE ORIGINAL ITEM UNDER FILE NO. 050093] [SEE AGENDA ITEM NO. 4A] (Finance Department)

Forwarded to BCC with a favorable recommendation with committee amendment(s)

Mover: Sorenson

Seconder: Heyman

Vote: 5-0

Absent: Sosa

Report: *Assistant County Attorney Gerald Sanchez stated the foregoing resolution had been amended to include capital appreciation bonds, which had been omitted when this item was drafted.*

3B

043501 Resolution

RESOLUTION AMENDING FY 2003-04 COUNTYWIDE
GENERAL FUND AND UNINCORPORATED
MUNICIPAL SERVICE AREA GENERAL FUND
BUDGETS [SEE AGENDA ITEM NO. 4??] (Office of
Strategic Business Management)

Amended

3B amd

050161 Resolution

RESOLUTION AMENDING FY 2003-04 COUNTYWIDE
GENERAL FUND AND UNINCORPORATED
MUNICIPAL SERVICE AREA GENERAL FUND
BUDGETS [SEE ORIGINAL ITEM UNDER FILE NO.
043501] [SEE AGENDA ITEM NO. 4I] (Office of Strategic
Business Management)

*Forwarded to BCC with a
favorable recommendation as
amended**Mover: Heyman**Seconder: Sosa**Vote: 5-0**Absent: Sosa*

Report: *Ms. Jennifer Glazer-Moon, Director, Office of
Strategic Business Management, read a
scrivener's error correction into the record,
noting page 2 of the memorandum, the first full
paragraph, line 3, should read: the adjustment
should be for the Office of Rehabilitative Services
and the Extended Diversion Program.*

*In response to a question by Commissioner Moss,
Ms. Glazer-Moon explained non-departmental
appropriations, noting they did not increase the
budget but allowed revisions within the budget.*

*Commissioner Moss requested that a complete list
of the unexpended non-departmental
appropriations being used to fund these budget
amendments be provided to the Committee so they
would also know where the monies were being
allocated from. He requested an explanation of
the non-departmental appropriation for the
Summer Youth Program in the amount of \$1
million that was being used to make adjustments
to the Countywide General Fund before this
proposed resolution was presented to the Board.*

*Chairwoman Carey-Shuler requested when staff
presented future reports regarding the countywide
general fund and unincorporated municipal
service area general fund budgets, that they be
prepared in the same manner as a similar report
prepared by the Commission Auditor and include
an explanation of all expenditures.*



3C

043492 Resolution

RESOLUTION RETROACTIVELY APPROVING COUNTY MANAGER'S APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, FOR A GRANT TO CONDUCT A NETWORK SECURITY RISK ASSESSMENT OF THE COUNTY'S INFORMATION NETWORK INFRASTRUCTURE; ACCEPTING SUCH GRANT AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE IMPLEMENTING AGREEMENTS THEREFORE AND TO RECEIVE AND EXPEND GRANT FUNDS (Enterprise Technology Services Department)

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3D

043464 Resolution

RESOLUTION AUTHORIZING THE CONVEYANCE OF A PERPETUAL CONSTRUCTION AND MAINTENANCE EASEMENT TO THE FLORIDA DEPARTMENT OF TRANSPORTATION TO CONSTRUCT AND MAINTAIN BRICK PAVED SIDEWALKS IN FRONT OF THE AMERICAN AIRLINES ARENA TO COMPLEMENT ADJACENT BISCAYNE BOULEVARD RECONSTRUCTION PROJECT SIDEWALKS AND IMPROVEMENTS; AND AUTHORIZING EXECUTION OF THE EASEMENT FOR SUCH PURPOSE (General Services Administration Department)

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Moss
Vote: 5-0
Absent: Sosa

3E

043216 Resolution

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ADVERTISE A REQUEST FOR PROPOSALS FOR AND ON BEHALF OF MIAMI-DADE COUNTY TO OBTAIN A SELF-FUNDED HEALTH MAINTENANCE ORGANIZATION (HMO) PLAN, TO EXERCISE ANY CANCELLATION AND RE-ADVERTISEMENT PROVISIONS AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN
RFP NO. 471 (Procurement Management Department)

Deferred to no date certain

Report: *Deferred during consideration of changes to the day's agenda.*

Commissioner Sorenson requested staff explore the feasibility of combining health insurance for County, School Board, and municipal employees to reduce costs.

Chairwoman Carey-Shuler asked staff to coordinate with BCC Chairman Martinez and schedule a workshop during a Commission meeting at a time certain so members of the Board could discuss employee health insurance. She asked Ms. Corinne Brody, Special Assistant, Strategic Planning Initiatives, to request that all Commissioners submit their questions and concerns in advance to enable staff time to research answers prior to the workshop.

Regarding health insurance, Commissioner Heyman requested staff review the definition of eligibility status to take into consideration households and the cultural differences among various groups as to who constituted a household.

3F

050014 Resolution

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER, REJECTION OF BIDS, AWARD OF COMPETITIVELY BID CONTRACTS OF OTHER GOVERNMENTAL ENTITIES, REQUESTS TO ADVERTISE FOR BIDS AND AUTHORITY TO EXERCISE OPTIONS TO RENEW FOR CONTRACTS ALREADY AWARDED UNDER THE COUNTY MANAGER'S PROCUREMENT AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES (Procurement Management Department)

Withdrawn

Report: See Agenda Item 3F Substitute, Legislative File #050106.

3F SUB.

050106 Resolution

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER, REJECTION OF BIDS, AWARD OF COMPETITIVELY BID CONTRACTS OF OTHER GOVERNMENTAL ENTITIES, REQUESTS TO ADVERTISE FOR BIDS AND AUTHORITY TO EXERCISE OPTIONS TO RENEW FOR CONTRACTS ALREADY AWARDED UNDER THE COUNTY MANAGER'S PROCUREMENT AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES [SEE ORIGINAL ITEM UNDER FILE NO. 050014] (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation**Mover: Moss**Seconder: Heyman**Vote: 5-0**Absent: Sosa*

3G

050016 Resolution

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND SERVICES AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER (Procurement Management Department)

Withdrawn

Report: See Agenda Item 3G Substitute, Legislative File #050103.

3G SUB.

050103 Resolution

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND SERVICES AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER [SEE ORIGINAL ITEM UNDER FILE NO 050016] (Procurement Management Department)

Forwarded to BCC with a favorable recommendation

Mover: Sorenson

Seconder: Heyman

Vote: 5-0

Absent: Sosa

Report: *In response to concerns raised by Commissioner Heyman, Assistant County Manager Alex Munoz stated the foregoing proposed resolution included the salaries of temporary employees plus a fee to the employment agency.*

3H

043008 Ordinance

ORDINANCE AUTHORIZING ISSUANCE OF MIAMI-DADE COUNTY, FLORIDA SOLID WASTE SYSTEM REVENUE BONDS IN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$150,000,000 FOR PURPOSES OF PAYING COSTS OF CERTAIN SOLID WASTE DISPOSAL PROJECTS, PROVIDING FOR FUNDING OF RESERVE ACCOUNT AND PAYING COSTS OF ISSUANCE, INCLUDING COSTS FOR BOND INSURANCE POLICY OR RESERVE ACCOUNT CREDIT FACILITY, IF ANY, ALL PURSUANT TO SECTION 208 OF ORDINANCE NO. 96-168; PROVIDING FOR ISSUANCE OF SUCH BONDS IN MORE THAN ONE SERIES AND ESTABLISHMENT OF DETAILS OF BONDS BY SERIES RESOLUTION; PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE [SEE AGENDA ITEM NO. 7E1A] (Finance Department)

Forwarded to BCC with a favorable recommendation

Mover: Moss

Seconder: Barreiro

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050035 Resolution

RESOLUTION APPROVING AN AMENDMENT TO THE PEOPLE'S TRANSPORTATION PLAN (PTP) TO INCLUDE THE USE OF CHARTER COUNTY TRANSIT SYSTEM SURTAX (SURTAX) FUNDS FOR EXISTING MIAMI-DADE TRANSIT (MDT) SERVICE FOR FISCAL YEARS 2001-2002, 2002-2003, 2003-2004, AND 2004-2005, AND FURTHER AMEND THE PTP TO INCLUDE THE USE OF SURTAX FUNDS FOR SUCH SERVICE FOR SUBSEQUENT FISCAL YEARS UNDER CERTAIN CONDITIONS (Miami-Dade Transit Agency)

Forwarded to BCC with a favorable recommendation

Mover: Moss

Seconder: Barreiro

Vote: 5-1

No: Sosa

Report: *Mr. Roosevelt Bradley, Director, Miami-Dade Transit, introduced Mr. David Miller, noting he would address the fiscal impact of the foregoing proposed resolution.*

Mr. David Miller, Public Financial Management, Orlando, Florida, noted his firm had been working with the County for the past two years to update the Pro Forma for the County's transit system, and he summarized the County's integrated financial plan.

In response to a question by Chairwoman Carey-Shuler, Ms. Mayra Bustamante, Miami-Dade Transit, stated the Board would be provided with annual financial updates.

County Manager Burgess stated the Pro Forma would be reviewed every year, with a five year work program similar to the way the Metropolitan Planning Organization plans the County's transportations needs.

In response to questions by Chairwoman Carey-Shuler and Commissioner Sosa, County Manager Burgess stated it was clear the maintenance of effort needed to grow; and staff recommended increasing the maintenance of effort by 3.5 percent. He recommended this amount be adjusted by 3.5 percent annually through the life of the Pro Forma. Mr. Burgess also recommended the local option gas tax support be increased 1.5 percent annually. He noted when those two funding sources were increased by 3.5 and 1.5 percent respectively, a workable Pro Forma would be the result, and this had been validated by Public Financial Management.

Commissioner Carey-Shuler acknowledged Interim Aviation Director Carlos Bonzon and

Assistant County Manager Bill Johnson for their assistance with the County's integrated financial plan.

Chairwoman Carey-Shuler noted many free transit services were provided to County residents, such as senior citizens and veterans, and she asked County Manager Burgess to prepare a report explaining the alternatives to implementation of an integrated funding plan.

Commissioner Barreiro stated in the future he would revisit the issue of the County levying a full cent transit tax, rather than just the half cent it currently collected. He emphasized the importance of mass transit as an alternative to more drivers on the roads.

Commissioner Heyman requested that when future proposals to provide free services to the public were considered, the Board receive information not only on the benefits of the proposal but also its fiscal impact.

3I supplement

050293 Report

SUPPLEMENTAL INFORMATION RE: 2004 PEOPLE'S
TRANSPORTATION PLAN PRO FORMA UPDATE

Presented

4 COUNTY MANAGER

4A

043387 Ordinance

ORDINANCE APPROVING AND ADOPTING
SUPPLEMENTAL BUDGETS FOR VARIOUS COUNTY
DEPARTMENTS AND FUNDS; RATIFYING AND
APPROVING ADMINISTRATIVE ORDERS AND OTHER
BOARD ACTIONS WHICH SET CHARGES;
AUTHORIZING FEES CONSISTENT WITH
APPROPRIATIONS; APPROPRIATING GRANT FUNDS;
PROVIDING SEVERABILITY; AND PROVIDING FOR
AN EFFECTIVE DATE [SEE AGENDA ITEM NO. 7L1A]
(County Manager)

*Forwarded to BCC with a
favorable recommendation*

Mover: Heyman

Seconder: Sorenson

Vote: 5-0

Absent: Sosa

5 COUNTY ATTORNEY

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6 CLERK OF THE BOARD

6A

043124 Report

APPROVAL OF COMMISSION COMMITTEE MINUTES
RE: OCTOBER 14, 2004 (Clerk of the Board)

Report Received
Mover: Heyman
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

6B

043358 Report

APPROVAL OF COMMISSION COMMITTEE MINUTES
RE: JULY 22, 2004 (Clerk of the Board)

Report Received
Mover: Sorenson
Seconder: Heyman
Vote: 5-0
Absent: Sosa

6C

050004 Report

APPROVAL OF COMMISSION COMMITTEE MINUTES
RE: SEPTEMBER 20, 2004 (Clerk of the Board)

Report Received
Mover: Sorenson
Seconder: Heyman
Vote: 5-0
Absent: Sosa

7 REPORTS

7A

043481 Report

YEAR-END PORTFOLIO PERFORMANCE REPORT:
FISCAL YEAR 2003-2004 (County Manager)

Report Received
Mover: Sorenson
Seconder: Heyman
Vote: 5-0
Absent: Sosa

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7B

043483 Report

PROMPT PAYMENT ANNUAL REPORT FOR FISCAL
YEAR 2004 (County Manager)

Report Received
Mover: Sorenson
Seconder: Heyman
Vote: 5-0
Absent: Sosa

Report: *Chairwoman Carey-Shuler expressed concern that the County's prime contractors did not pay subcontractors promptly.*

Commissioner Moss suggested staff track the payment record of prime contractors to subcontractors so the County would have that information available prior to approving additional contracts for the same prime contractors.

Assistant County Manager Alex Munoz stated he would explore the County's options regarding prompt payment to subcontractors.

Chairwoman Carey-Shuler requested that Finance Department Director Rachael Baum and Assistant County Manager Alex Munoz present to the Committee a recommendation as to how the County could amend the prompt payment ordinance to address the timely payment of subcontractors by the prime contractors.

Commissioner Sorenson commended staff, noting the County had greatly improved its prompt payment of contractors.

7C

043491 Report

NEW STRATEGIES/POLICIES FOR THE DISPOSITION
OF COUNTY OWNED SURPLUS PROPERTY

Deferred to no date certain

(County Manager)

Report: *The foregoing report was deferred during consideration of changes to today's agenda.*

Commissioner Heyman requested that staff persons who were responsible for disposing of County surplus items explore the feasibility of using the Internet for this purpose.

16

050289 Report

NON-AGENDA REPORT-REQ TO GROUP AGENDA
ITEMS

Report: *Chairwoman Carey-Shuler requested that staff
group agenda items by department when
Committee agendas were prepared.*

8 ADJOURNMENT

Report: *There being no further business to come before
the Committee, the meeting was adjourned at 4:15
p.m.*

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